

Waddington Parish Council

Clerk: Becky Moon

www.waddingtonparishcouncil.org.uk

clerk@waddingtonparishcouncil.org.uk

Local Government Act 1972 Meeting of Waddington Parish Council

Meeting of the Parish Council held in person on
Monday 11th March 2024 at 7:30pm in the Refectory meeting room at St Helen's Church
Waddington

Minutes

1.	Introduction	Attachments
	<p>Chair welcomed Councillors and members of the public, and explained the process for any public participation at Agenda point 4.</p> <p>The council paused to acknowledge the recent passing of previous Chair Doug Parker and his contribution to the parish during his tenure.</p>	
2.	Attendance and Apologies for absence	
	<p>In attendance – Chair Cllr John Rattigan, Cllr Liz Cox, Cllr Roy Edmondson, Cllr Chris Sullivan Also in attendance one member of the public and the Clerk</p> <p>Apologies were received from Cllr Sarah Whitwell and Cllr Richard Harrison.</p> <p>Members were reminded to keep to the points on the agenda during meeting</p>	
3.	Declarations of interest	
	<p>To receive declarations of pecuniary or personal interests in matters identified in the agenda.</p> <p>Declaration of interest was received from Cllr C Sullivan as an allotment holder</p>	
4.	Public Participation (max 5 mins per person)	
	<p>To adjourn and hear from members of the public wishing to speak at the meeting</p> <p>Public participation from people present at the meeting.</p> <p>1. Update about dates for Duck Race and Scarecrow Festival if</p>	

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	<p>available. 4.1. The Scarecrow Festival has been cancelled several reason were cited however the main being lack of volunteers to run the event. The intention is to expand the Duck Race day to include child friendly activities.</p>	
5.	Minutes of previous Meeting	
	<p>To resolve to confirm the accuracy of the Minutes of Waddington Parish Council meeting held on Monday 12 February 2024 - to be signed off by the Chair.</p> <p>RESOLVED – Minutes were agreed and signed</p>	05.01.01
6.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	
	<p>1. Dog fouling in village</p> <p>6.1.a The Clerk had contacted the RVBC Doq Warden and requested an increase of patrols in the village, it was noted that there is limited resources within the department. The matter is to be monitored.</p>	
7.	Councillor co-option	
	<p>To receive updates on councillor vacancy</p> <p>Members were informed that the vacancy has been advertised within the village and on the website. No official enquiries had been received.</p>	
8.	Planning Applications	
	<p>APPLICATION REFERENCE 3/2023/0687 APPEAL REFERENCE APP/T2350/W/3334523 LAND AT Healings Farm West Bradford Road Waddington BB7 3JE PROPOSED DEVELOPMENT Prior notification for the demolition of existing workshop building and replacement with one new two-storey dwelling with basement, including landscaped gardens, access and parking. APPEAL STARTING DATE 21/02/2024 DEADLINE FOR COMMENTS 27/03/2024 APPELLANTS NAME Mr Ashley Rostron</p> <p>No comments or objections to be given</p>	<p>Planning apps circulated to Cllrs between meetings.</p>

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9.	Haweswater Aqueduct Resilience Programme (HARP)	
	<p>To receive and note any updates.</p> <p>1. To receive general updates. 9.1 Cllrs Rattigan and Sullivan attended a meeting with UU Stakeholder Relations Dept and Community Liaison Officer to open a dialogue and receive updates on the morning of 11 March 2024.</p> <p>A report about the outcome will be collated and published on the Parish website by.</p> <p>RESOLVED - Cllr Sullivan and Cllr Edmondson to visit businesses to inform them to contact UU with regards to the support during the HARP Project works.</p>	09.01.02
10.	Receive updates from Committees & Working Parties	
	<p>Staff Working Party – update by Cllr Rattigan</p> <p>Finance Committee – update by Cllr Rattigan</p> <p>Playing Field & Play Ground Working Party – Cllrs Harrison & Cox</p> <p>1. Wicksteed queried invoice update. 10.1 Members were informed that a credit note has been issued for both the invoice and returned goods. Bank details have been sent and a refund has been requested.</p> <p>2. Update on loose hens on playground complaints. 10.2 The Clerk has been unable to obtain the contact details for the landowner. Pest Control Dept can only act if the landowner contacts them with regards to the pest problem.</p> <p>3. Members were informed the Lottery Funding application was to be reviewed and then resubmitted.</p>	
11.	Financial Reporting	
	<p>By the Responsible Financial Officer:</p> <p>To approve:</p> <p>1. Bank balance as at 29 February 2024 £5,148.95</p> <p>2. Expenditure to be approved February 2024 Easy Websites (DD) £30.36 incl VAT</p>	

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	<p>Clerk salary for February incl exp £ 671.85 Water Plus – Allotments (estimate) £28.38 Water Plus – Pavilion £12.20</p> <p>RESOLVED – agreed and authorised to be paid</p> <p>3. Cricket Club and Football Club invoices 2024 – receive update on invoices. 3.1 WCC to pay by cheque, no communication received from WFC</p> <p>4. Insurance renewal 2024. 4.1 The renewal has been received from Clear Council the premium is £1,474.99 for 2024-25</p> <p>RESOLVED – Council agreed to accept the quote and authorised the Clerk to make payment</p>	<p>11.02.03</p> <p>11.04.04</p>
12.	CCTV & Crime in area	
	<p>1. To receive any updates, discuss liaising with the local police and RVBC regarding funding. 1.1 Cllrs Rattigan, Sullivan and Edmondson met with a representative from RVBC with regard to the funding available. The Clerk was asked to contact the Police officer who is the adviser with regard to the location of CCTV required and request a meeting.</p>	
13.	Coronation Gardens	
	<p>1. Receive any updates 13.1.1 Members were informed that there was an underspend on the LEF grant. There has been another bench order and more items to be ordered to cover the surplus.</p>	
14.	Allotments	
	<p>Cllr Sullivan left the meeting</p> <p>1. To receive any updates a. Plot 12A / 5 14.1.a.1 members were informed that there had been some confusion about allocation of the plot 5. The Clerk informed Member the matter is being dealt with. b. Plot 8 A & B 14.1.b.1 Members were informed that the existing tenant has paid for half a plot for 2024 however due to two years of warnings the tenant is on their last chance and must adhere to the terms.</p>	

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	<p>c. Lengthsman 14.1.c.1 The Clerk has met with the Lengthsman plots 1, 8 & 12 are going to be physically split. The labour will be £50 plus materials</p> <p>2. There are concerns about Plot 12 due to a greenhouse being close to the boundary and validity of that being two plots if the existing tenant refuses to move the greenhouse.</p> <p>3. Clerk has spoken to the tenant of 11A to informed them they need to improve the state of the plot and has given until mid-April.</p>	
15. Waddington Community Orchard Project		
	<p>1. To receive an update of the project.</p> <p>15.1.1 Members discuss the possibility of putting plaques onto benches in memory of residents who have contributed to the Parish.</p>	
16. Highways		
	<p>1. To receive update regarding the parking and traffic at Waddington and West Bradford School 16.1.1 Members recognised the problems persist and were concerned at the increased occasions of aggressive behaviour. The Head Teacher has spoken to the police with regards to the traffic problems.</p> <p>2. Parking within the village 16.2.1 Matter to be moved to April</p> <p>3. Road closure on Slaidburn Road 25th February 16.3.1 The Clerk read an email from Cllr Rupert Swarbrick with regard to the unauthorised works. He had contacted UU about the matter, the assured Cllr Swarbrick they are investigating the matter and will give a full response when the investigation concludes. UU have confirmed that closer was unacceptable. The Clerk to report back when information received.</p>	
17. Waddington Village Post Office		
	<p>1. Receive update regarding the Post Office closure and enquiries into the outreach program. 17.1.1 Members were informed that the Clerk had spoken to the Manager of Longridge Post Office and was informed that</p>	

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	<p>Waddington does not qualify for the outreach program as the village is 1.2 miles from the nearest Post Office and also there is a documented high usage of cars in the area. Post Office Counters Ltd are refusing to offer the service. The Clerk to send an email to MP Nigel Evans to request assistance in the matter.</p> <p>RESOLVED – Cllr Cox to compose a letter to be sent to MP Nigel Evans and to be sent before next meeting by the Clerk.</p>	17.01.05
18.	Lancashire Best Kept Village Competition	
	<p>1. To discuss and resolve competition entry. 18.1.1 member discussed more marketing should be done to inform residents about the village entry. Clerk to look into the Ribble Valley in Bloom Grant and add on to annual planner.</p> <p>RESOLVED – Village to enter again in 2024.</p> <p>18.1.2 The post on Branch Road has been quoted by the Lengthsman at £75.</p> <p>RESOLVED – Clerk to instruct Lengthsman to undertake the repair.</p>	
20.	Parish Events 2024 & Newsletter	
	<p>1. To create working party for parish events – Move to April 2024 2. Discuss and resolve dates for Waddington Village Fun Day 2024 20.2.1 The Fun Day will be held on 8th June 2024 3. Discuss and resolve newsletter items and timeline for distribution 20.3.1 Member were informed that funding may have been secured for the newsletter print run. Member discussed the possibility of employing a distributor of the newsletter.</p> <p>RESOLVED - Cllr Sullivan to approach a local resident, members were reminded that minimum wage would need to be paid.</p>	20.01.06
21.	Defibrillators in village	
	<p>1. Clarify the ownership and responsibilities of the defibrillators in the village. 21.1.1 The defibrillator at Waddington Club was adopted by the Council. Waddington Club have offered £150 towards the new battery. The Council is responsible for the</p>	

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	The Clerk to order pads for defibrillator at the top of the village, Cllr Edmondson to send details to Clerk.	
22.	Annual Planner Update	
	<p>1. Additions to planner to be discussed, if not already added in meeting.</p> <p>No additions</p>	
23.	Partnership Meetings	
	<p>1. To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates.</p> <p>23.1.1 None received. Members were reminded that the Parish Liaison Committee is in April</p>	
24.	Waddow Hall	
	<p>1. To receive any update with regard to the sale of Waddow Hall by Girlguiding</p> <p>24.1.1 No official information has been received</p>	
25.	Matters brought forward by Cllrs & Clerk as INFORMATION only	
	<p>No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.</p> <p>25.1 Members noted that the Café in the Village has closed.</p>	
26.	Next Meeting dates	
	<p>17.1 Agenda items and Reports for the 2024 meeting to be submitted to the Clerk – by midday Monday 1st April 2024.</p> <p>17.2 Next meeting to take place Monday 8th April 2024, 7.30pm at St Helen’s Church Refectory meeting room.</p>	

All our Agendas, and Minutes, together with further information about your Parish Council and its activities can be found on our website at